

## Areas of Expertis

Graphic Design / Illustration / Project Coordination / Art Direction  
T.V. Commercial Production / Video Post Production / Videography / Off-Line Editing and Motion Graphics/ Digitizing  
Photography / Photo Shoots / Color Correction and Retouching  
Mac OS X / Windows 7 / Linux / Unix / Computer Repair / Drafting-AutoCAD / Microsoft Office / Adobe Master Suite 6  
2010 Award of Honorable Mention; NSPRA Publication, Electronic Media Contest, 2010 Certificate – Skills USA Judge  
2009 Award of Merit; NSPRA Publication and Electronic Media Contest, 2009 Certificate – Skills USA Judge  
2008 Award of Honorable Mention; NSPRA Publication and Electronic Media Contest  
1993 Award for Artistic Excellence; SUNY at Stony Brook

## Work History

### Quality Engineer/Incoming Inspector:

Applied DNA Sciences, Stony Brook, NY: 8/2012–Present,

- Assist and maintenance of a Quality System which adheres to local and foreign regulatory standards (ISO 9001, 17025).
- Interface with Planning, Operations and Research & Development to ensure transfer to Production of new products are in accordance with approved data.
- Create and maintain company quality documentation; such as but not limited to quality manuals, quality procedures, product specifications, SDS, batch records, etc.
- Continuously improving QA receiving inspection process procedures, preparation of QA reports, Issuing job request, management of incoming area
- Incoming specification development,
- Maintaining Intranet material status, sampling reagents for incoming Quality testing, release of conforming material
- Development and continuously improving of retain library and process procedures, Assist in the development and design of web based Library system
- USP-NF, Microsoft Access, Excel, Word and Adobe Creative Suite

**Freelance Graphic Designer:** Nassau BOCES, Syosset, NY: 7/2013–9/2015

**Graphic Designer:** Nassau BOCES, Syosset, NY: 10/2007–7/2012

- Responsible for Design / Layout; brochures, catalogs, newsletters, yearbooks and letterheads, charts, graphs, illustrations
- Proficient with Macintosh / PC Computers Adobe Creative Suite 5.5; Illustrator, Photoshop, InDesign and Acrobat Pro w/PitStop
- Ground up macintosh computer setups and network and database, updates, maintenance and trouble shooting
- Create and maintain color profiles using the EFI Firey command workstation
- ECRM rip-station; maintenance
- Possess thorough knowledge of pre-press printing process
- Prepares artwork/electronic files for 1- to 4-color process printing for both in-house print shop and commercial vendors
- Establishes and maintains effective working relationships with printers, schools, programs, school districts

**Tech IV:** BASF, East Setauket, NY: 8/2003–10/2007

- Biotechnological and Pharmaceutical Manufacturing
- Batch preparation, pre-weigh according to cGmp regulations
- Multi-phase manufacturing: Oil and Water phases, fermentation and infusions, as well as lot to lot color matching
- cGmp sampling, lock/tag out of deionized water systems, assembling and disassembling of diaphragm pumps a of microfluidizers
- Working knowledge of Ross kettles and kettle interfaces
- Quality documentation filing out batch records and deviation forms
- SAP, Microsoft Office 2003

Digital Media Consultant: Aristide & Maxwell, Hamden, CT: 5/2002–10/2007

- Creation of collateral materials, print advertising, display and website direction for a variety of locations
- Experience with HTML, CSS and a working knowledge of Javascript
- Graphic design, illustration, photography, photo retouching and pre-press production
- Adobe CS2; PhotoShop, Illustrator, Quark X-press, Dreamweaver XM 2004, Fireworks XM 2004, Microsoft Office 2003

**Associate Producer:** AOL-Time Warner, Naples, FL: 9/1999–5/2002

- Television commercial production
- Script writing, job coordination, and direction
- Videography Sony XDCAM ENG Cameras
- Non-linear editing Avid Symphony system (production to post production), Premiere Pro
- Digital composition and special effects Adobe Illustrator, Photoshop, After Effects
- HD Decks & VTR's: DigiBeta, BetaSP 3/4" 1/2"-SVHS
- Network encoding operations,
- Network satellite signal adjustments,
- Quality assurance and network control
- Writing operation procedures
- Traffic scheduling and training
- Microsoft Office 97, Sea Change Management Suite, CCMS-Ad Manager 20/20 software

**Supervisor:** Nice Shoes, NYC: 5/1997–9/1999

- Department supervision (six employees)
- Shipping and Receiving and general procedures
- Data 4, File Maker Pro, Claris Works
- Purchasing video stock, shipping material and equipment
- Distribution of petty cash
- Procedural training, Library, data entry
- Established and maintained effective working relationships; advertising agencies, post houses, venders and shipping companies
- Client services
- Duplication / machine room editing/ touch screen routers
- VTR's: D1, D2, DigiBeta, BetaSP, 1/2"-SVHS
- Daily facility startup w/Unix

**Effects Artist:** EDEFX Group, NYC: 9/1993–2/1997

- Quantel Henry and Paintbox w/K-scope
- Digital composition, rotoscoping, title design
- Non-linear editing assistance
- Character Generation: Chyron infinit, Adobe Illustrator, Photoshop
- Machine room editing, duplication
- VTR's: D1, D2, DigiBeta, BetaSP, 1/2"-SVHS, 1- Inch and 3/4-inch
- Design, illustration, story boards, script writing
- Adobe Illustrator, Photoshop, Microsoft Office
- Library tasks using Unix version 6

## Education

**Bachelor of Arts** – SUNY at Stony Brook 1993

**Associate in Applied Science** – SUNY at Farmingdale 1991

School of Visual Arts – (Course Audit) Figure Drawing 1999, Painting 1998  
New York University – (Course Audit) Animation 1997, Photography 1995

**Internship:** Post Perfect, NYC: Video Post Production - Quantel Harry w/K-Scope, general machine room operations; Summer 1993

**Internship:** Manhattan Transfer Edit, NYC: Video Post Production - Quantel Harry w/K-Scope training; Summer 1992

## Shows

1992 Winter Show – SUNY at Stony Brook  
1993 Spring Exhibition Show – SUNY at Stony Brook  
2003 Infusion Show – Munchaba Lounge, Hicksville NY

